

**WARREN PLANNING BOARD
MINUTES OF MAY 14, 2014**

PRESENT: Mr. Bill Ramsey; Chairman, Mr. Peter Krawczyk, Mr. Edward Kretkiewicz and Mr. Bill Scanlan

ABSENT: Mrs. Susan Libby; Vice-Chairman and Mrs. Melissa Sapanek

Opened the Meeting at 6PM

Re-organization of the Board will take place at the next meeting when all members are present.

Registry of Deeds Signature Page – members present this evening signed as required. Missing signatures will be done at next available meeting.

COMMENTS & CONCERNS

The members this evening welcomed our newest member, Ed Kretkiewicz to the Board.

Mr. Krawczyk would like to send a memo to the Board of Selectmen suggesting that they consider organizing an Agricultural Commission. This provision was absent in the Right to Farm Bylaw that was presented at Town Meeting by a citizen. All agreed.

Mr. Scanlan advised the Board that the Landfill Solar Project is moving forward. Borrego Solar was the sole bidder on the job. In addition, the Spring Street Solar Project is also moving forward.

PROFESSIONAL ENGINEERING CONSULTANTS

Requests for Proposals were sent out in early spring for Peer Review Consultants. Currently, the Board is under contract with both Graves Engineering, Inc. from Worcester and Lenard Engineering, Inc. from Auburn. Four submittals have been received. Graves Engineering and Lenard Engineering have once again submitted their proposals. Quinn Engineering from Paxton and Vanasse Hangen Brustlin, Inc. from Springfield have also submitted proposals. All members will review the proposals submitted and discuss the pros and cons of each at an upcoming meeting.

PAYROLL/INVOICES

Motion to approve and sign payroll for Rebecca Acerra in the amount of \$193.18 and \$178.32 made by Mr. Krawczyk; second: Mr. Kretkiewicz – unanimous.

Motion to approve and sign the invoice for Wm. Scanlan in the amount of \$1,300.00 made by Mr. Krawczyk; second: Mr. Kretkiewicz – unanimous.

WPB Minutes – May 14, 2014 – Page 2

Motion to approve and sign the request for postage in the amount of \$77.00 made by Mr. Krawczyk; second: Mr. Kretkiewicz –unanimous.

Motion to approve and sign the WB Mason invoice in the amount of \$112.66 made by Mr. Kretkiewicz; second: Mr. Krawczyk – unanimous.

The Board reviewed the expenditure report as of 4/29/14 and discussed and approved ordering a new set of full-size maps and a shredder for the office. The most current set of full-size maps were purchased in 2007.

OTHER BUSINESS

The Board reviewed Public Hearing Notices from Brookfield, Ware and Palmer.

NEXT MEETING DATE

Mrs. Acerra will contact both Mrs. Libby and Mrs. Sepanek to verify their schedules and the next meeting will be determined at that point.

Motion to Adjourn made by Mr. Krawczyk; second: Mr. Kretkiewicz – unanimous at 7PM.

Respectfully submitted,

Rebecca Acerra
Secretary

Date Approved